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MEMORANDUM FOR THE RECORD

SUBJECT: New Garage, Headquarters  
Telecon Hartman (GSA)

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1. Telecon this date with George Hartman (GSA). Mr. Hartman personally submitted the required drawings and documents to Mr. Hromanik, National Capital Planning Commission (NCPC), who said all appeared to be in order. No subsequent project discussions have taken place since submission.

2. Mr. Hartman reports that the scheduled time of the executive sessions for hearing the Master Plan and project presentations have been set as follows:

6 December 1100 hrs - review by the Federal Project Committee  
7 December 1500 hrs - review by the full commission

3. GSA now proposes the following tentative garage project schedule following NCPC approval on December 7. A refined schedule will be sent by letter.

<u>Start Activity</u>	<u>Proposed Date</u>
a. Design Management Branch adds boiler plate to documents	December 1, 1972
b. Printing of drawings and specs	December 8, 1972
c. Issue bid invitation	January 3, 1973
d. Bid opening	February 3, 1973
e. Award Construction Contract	February 17, 1973
f. Issue notice to proceed	March 1, 1973



Staff Architect  
Real Estate and Construction Division, OL

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